

# CREATING WORLD CLASS HEALTHCARE PROFESSIONALS

**SCHOLARSHIPS  
AVAILABLE\***

\*Limited Time Offer. T&C Apply

**Tech  
Mahindra**   
**SMART**  
**ACADEMY FOR HEALTHCARE**  
A Tech Mahindra Foundation Initiative

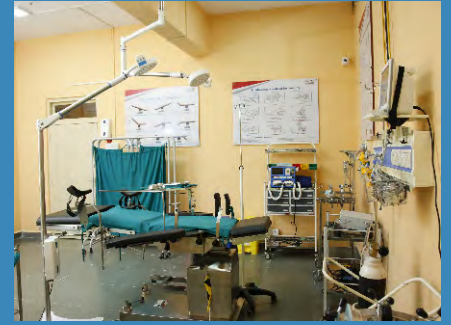
# INFRASTRUCTURE & RESOURCES



**DIALYSIS LAB**



**X-RAY LAB**



**BASIC SKILLS LAB**



**OPERATION THEATRE LAB**



**ADVANCE LIFE SUPPORT AMBULANCE**



**COMPUTER LAB**



**EXPERIENCED FACULTY**



**LIBRARY**



**MODERN CLASSROOMS**

## SALIENT FEATURES

- World-class Infrastructure
- Personalised Classroom Training
- Best-in-class Study Material
- English Speaking, Personality Development, Soft Skills and IT Skills
- Expert Faculty
- Industry-accepted Curriculum
- Exposure to Community Health Projects
- On-the-job Training & Placement Assistance in Leading Hospitals

## TRAINING AFFILIATES & PARTNERS



Indian Medical Association



Healthcare Sector Skill Council



Life Sciences Sector Skill Development Council



Maharashtra State Board of Skill Development





## Diploma in Medical Lab Technician



# Diploma in Medical Lab Technician



Duration - 2 Years

## COURSE OBJECTIVES

The course includes elements of blood bank management, materials management, supply chain management as well as lab information system management. Additionally, students from this course are trained to clean and maintain lab equipment, manage biomedical waste and adhere to quality control standards as per the NABL regulations.

The course curriculum covers the following topics:

- » Introduction to Patient Care, Lab Technology & Equipment
- » Basic Pathology & Diagnostic Techniques
- » Basic & Clinical Biochemistry
- » Basic & Systemic Medical Microbiology
- » Basic Haematology, Immunology, Parasitology, Histology & General Pharmacology
- » Blood Banking, Phlebotomy & Handling Special Samples
- » Fine Needle Aspiration Technique
- » Storage & Transportation of Samples
- » Lab Information Management System
- » Biomedical Waste Management
- » Infection Control
- » Maintenance & Cleaning of Lab Equipment
- » Materials Management & Supply Chain Management

## ELIGIBILITY

- » Education - Class XII (Science)
- » Minimum age - 17 Years

## CERTIFICATION

Diploma jointly issued by

- » Tech Mahindra SMART Academy for Healthcare
- » Maharashtra State Board of Skill Development (MSBSD)
- » On-the-job Training Partner

## FACILITIES

- » Basic skills lab with phlebotomy dummy, sterilisation station & an autoclave
- » Advanced medical lab equipped with sample collection stations, microscopes, centrifuges etc
- » Online & Personalised Classroom Training

## TRAINING & PLACEMENT

- » Mandatory 6 months long supervised on-the-job training at a reputed hospital

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

**Mohali Healthcare Academy:** D-187, Phase 8B, Industrial Area, Sahibzada Ajit Singh Nagar, Mohali - 160 071, Chandigarh

**Mumbai Healthcare Academy:** Auxilium Convent School, 6, Pali Hill, Rajendra Chowk, Bandra (W), Mumbai - 400050

**Pune Healthcare Academy:** Eusebia Welfare Centre, Sr No 93/92/2+3, Mundhwa Road, Mundhwa, Pune - 411036, Maharashtra

**Navi Mumbai:** Prem Dan Social Service Center, Plot No. 5, Sector-5, Kharghar, Navi Mumbai, Maharashtra - 410210





## Post-Graduate Certificate in Hospital Front Office & Billing Executive

# Post-Graduate Certificate in Hospital Front Office & Billing Executive



Duration - 6 Months

## COURSE OBJECTIVES

This course has been designed to cater for the growing need for trained billing executives in healthcare facilities. They are trained to recognise medical terminologies, abbreviations and diagnoses. They are also trained to work on hospital information systems for real time online billing and hospital operation work.

The course curriculum covers the following topics:

- » Organisation of a Hospital and its Departments
- » Medical Terminologies and Abbreviations
- » Basic Human Anatomy & Physiology
- » Procedures carried out by Different Departments
- » Hands-on Training on HIS
- » Handling of Cash Paying Patients
- » Handling of Medical Insurance Holders
- » Handling of Patients referred by CGHS & ECHS Clinics
- » Process flow of a Patient
- » OPD Billing Flow
- » IPD Billing Flow
- » Handling Stress and Difficult Situations

## ELIGIBILITY

- » Education - Pursuing last year of Graduation
- » Minimum age - 18 Years

## CERTIFICATION

Certificate jointly issued by

- » Tech Mahindra SMART Academy for Healthcare
- » On-the-job Training Partner

## FACILITIES

- » Fully equipped computer lab with ICD-10 coding software
- » Language lab to facilitate better accent comprehension for medical transcription
- » Online & Personalised Classroom Training

## TRAINING & PLACEMENT

- » Mandatory 2 months long supervised on-the-job training at a reputed hospital

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

**Mohali Healthcare Academy:** D-187, Phase 8B, Industrial Area, Sahibzada Ajit Singh Nagar, Mohali - 160 071, Chandigarh

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## Certificate in General Duty Assistant

# Certificate in General Duty Assistant



Duration - 6 Months

## COURSE OBJECTIVES

This course trains students to work as nursing aides in hospitals and home care scenarios and they can also provide basic nursing care. They are taught to support nurses and also directly handle ill patients who are unable to look after themselves in both hospital and home care settings.

The course curriculum covers the following topics:

- » Basic Anatomy & Physiology
- » General Health & Hygiene
- » Understanding Hospitals & the Healthcare System
- » Special Skin Care for Radiotherapy, Pressure Sores
- » Caring for the Visually Impaired
- » Role of a Patient Care Assistant
- » Daily Care for a Patient
- » Administering Drugs as per Prescriptions
- » Basic Nursing Skills
- » Disposal of Medical Waste
- » Understanding Body Mechanics
- » Patient Handling, Lifting, and Moving Patients
- » Fall Prevention Care and Restraints
- » Emergency First Aid and CPR

## ELIGIBILITY

- » Education - Class X
- » Minimum age - 18 Years

## CERTIFICATION

Certificate jointly issued by

- » Tech Mahindra SMART Academy for Healthcare
- » Healthcare Sector Skill Council
- » On-the-job Training Partner

## FACILITIES

- » Basic skills lab with dummies for injections, CPR, tube feeding, catheter sterilisation station & an autoclave
- » IT lab, English training and soft skill training
- » Online & Personalised Classroom Training

## TRAINING & PLACEMENT

- » Mandatory 3 months long supervised on-the-job training at a reputed hospital

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

**Mohali Healthcare Academy:** D-187, Phase 8B, Industrial Area, Sahibzada Ajit Singh Nagar, Mohali - 160 071, Chandigarh

**Mumbai Healthcare Academy:** Auxilium Convent School, 6, Pali Hill, Rajendra Chowk, Bandra (W), Mumbai - 400050

**Pune Healthcare Academy:** Eusebia Welfare Centre, Sr No 93/92/2+3, Mundhwa Road, Mundhwa, Pune - 411036, Maharashtra

**Navi Mumbai:** Prem Dan Social Service Center, Plot No. 5, Sector-5, Kharghar, Navi Mumbai, Maharashtra - 410210





## Hospital Hygiene Assistant

# Hospital Hygiene Assistant



Duration - 15 Days

## COURSE OBJECTIVES

The Hospital Hygiene Assistant Course has been designed to train youth for hospital hygiene, sanitation and infection control practices. This training will help the student to minimize the hospital related infection, and support or aide to nursing and paramedical staff working in the Hospitals.

The course curriculum covers the following topics:

- » Biomedical Waste Management
- » Personal Hygiene
- » Cleaning procedures and Protocols for Hospital set up
- » Hospital Housekeeping Equipment Handling
- » Disinfectants and their Correct Usage and Tools for Cleaning
- » Decantation of the Medical Device like Urine Bag, Bedpan, diapers etc.
- » Body Mechanics related to Patient Shifting with Stretcher, Wheelchair, and Movable Beds
- » Patient Safety
- » Hospital Infection Control Practices
- » Setting up the Attendants Trolley with Appropriate Linen and Supplies

## ELIGIBILITY

- » Education - Class VIII
- » Minimum age - 18 Years

## CERTIFICATION

Certificate jointly issued by

- » Tech Mahindra SMART Academy for Healthcare
- » Healthcare Sector Skill Council

## TRAINING & PLACEMENT

- » 15 days Training includes online classes and on the job training in healthcare setup

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

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**Mumbai Healthcare Academy:** Auxilium Convent School, 6, Pali Hill, Rajendra Chowk, Bandra (W), Mumbai - 400050

**Pune Healthcare Academy:** Eusebia Welfare Centre, Sr No 93/92/2+3, Mundhwa Road, Mundhwa, Pune - 411036, Maharashtra

**Navi Mumbai:** Prem Dan Social Service Center, Plot No. 5, Sector-5, Kharghar, Navi Mumbai, Maharashtra - 410210





**Certificate in Nursing Care**

# Certificate in Nursing Care



Duration - 12 Months

## COURSE OBJECTIVES

The course has been designed to cater to the growing need for nurses in the healthcare facilities. The students are trained to provide medical and nursing care to patients in the hospital, suffering from chronic or acute physical or mental ill-health. They are also trained to record and handle confidential medical information, such as records of a patient's progress and treatment, as well as other administrative duties.

The course curriculum covers the following topics

- » Basics of Human Anatomy & Physiology
- » First Aid & its Applications
- » Wound Management
- » Dressings & Bandages
- » Antenatal Care
- » Assisting in Normal Delivery
- » Assisting in Cesarean Section
- » Postnatal Care
- » Common Childhood Disorders
- » Breast Feeding Counselling
- » Assist for Immunization of Babies
- » Understanding Hospitals & the Healthcare System
- » Administering Drugs as per Prescriptions
- » Patient Care
- » Patient Handling, Lifting and Transferring
- » Nebulization for Children
- » Biomedical Waste Management
- » Documentation related to Maternal and Child Care

## ELIGIBILITY

- » Education - Class X
- » Minimum age - 18 Years

## CERTIFICATION

Certificate jointly issued by

- » Tech Mahindra SMART Academy for Healthcare
- » Maharashtra State Board of Skill Development (MSBSD)

## FACILITIES

- » Basic skills lab with dummies for First Aid, Wound Management, Maternal care, Child care and Basic nursing procedures.
- » IT lab, English training and soft skill training
- » Online & Personalised Classroom Training

## TRAINING & PLACEMENT

- » Mandatory 6 months long supervised on-the-job training at a reputed hospital

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

**Mohali Healthcare Academy:** D-187, Phase 8B, Industrial Area, Sahibzada Ajit Singh Nagar, Mohali - 160 071, Chandigarh

**Mumbai Healthcare Academy:** Auxilium Convent School, 6, Pali Hill, Rajendra Chowk, Bandra (W), Mumbai - 400050

**Pune Healthcare Academy:** Eusebia Welfare Centre, Sr No 93/92/2+3, Mundhwa Road, Mundhwa, Pune - 411036, Maharashtra

**Navi Mumbai:** Prem Dan Social Service Center, Plot No. 5, Sector-5, Kharghar, Navi Mumbai, Maharashtra - 410210





## Certificate in Phlebotomy Technician

# Certificate in Phlebotomy Technician



Duration - 6 Months

## COURSE OBJECTIVES

The course is designed to prepare health care professionals to draw quality blood samples from patients and prepare specimens for medical testing. A Phlebotomy Technician is an expert in the techniques involved in minimising pain and discomfort during the procedure of extracting blood.

The course curriculum covers the following topics:

- » Introduction to Healthcare in India
- » Basic Structure and Functioning of the Human Body
- » Medical Terminology and Abbreviations
- » Introduction to Medical Laboratory Technology
- » Introduction to Microbiology
- » Introduction to Biochemistry
- » Collection of Blood for Various Tests
- » Collection of Other Samples for Analysis
- » Laboratory Safety and Standard Precautions
- » Preparation of Blood Smears
- » Storage of Different Samples
- » Sample Transportation
- » Laboratory Information System
- » Infection Control
- » Biomedical Waste Disposal

## ELIGIBILITY\*

- » Education - Class XII (Science)
- » Minimum age - 18 Years

## CERTIFICATION

Certificate jointly issued by

- » Tech Mahindra SMART Academy for Healthcare
- » Healthcare Sector Skill Council
- » On-the-job Training Partner

## FACILITIES

- » Basic skills lab with mannequins for injections, CPR, tube feeding, catheter, sterilisation station & an autoclave
- » Fully equipped Pathology lab
- » Online & Personalised Classroom Training

## TRAINING & PLACEMENT

- » Mandatory 2 months long supervised on-the-job training at a reputed hospital or laboratory

\*Two-wheeler's Driving License Mandatory

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

**Mohali Healthcare Academy:** D-187, Phase 8B, Industrial Area, Sahibzada Ajit Singh Nagar, Mohali - 160 071, Chandigarh

**Mumbai Healthcare Academy:** Auxilium Convent School, 6, Pali Hill, Rajendra Chowk, Bandra (W), Mumbai - 400050

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**Certificate in Medical Sales Representative**



# Certificate in Medical Sales Representative



**Duration - 4 Months**  
(Including 1 month On-the-job training)

## COURSE OBJECTIVES

The course curriculum of Medical Sales Representative will train aspirants to implement different strategies to build awareness of medical supplies and employer companies. As a part of the course, students will also be trained to interpret current physician referral patterns, trends, and financial margins.

The course curriculum covers the following topics

- » Introduction to Indian Pharmaceutical & Healthcare Industry
- » Understand the role of MSR and regulation of MSR in the Pharma Industry
- » Role of MSR in the Healthcare Service Sector
- » Major stakeholders and sale and distribution system in Pharma & Biopharma
- » Anatomy & Physiology
- » Fundamentals of Pharmacology
- » Disease Pathology & Management
- » Pharmaceutical Marketing
- » Introduction to pre-sales activities
- » Pharma & Healthcare service sales
- » Market Research and Analysis and Retail Chemist Prescription Audit
- » Drug Safety Reporting - Introduction to Pharmacovigilance
- » Organizing Medical events and conference
- » Day to day activities and Job roles

## ELIGIBILITY

- » Education - Class 12 (Science)/D Pharma
- » Minimum age - 18 Years

## CERTIFICATION

- » Certificate issued by Tech Mahindra SMART Academy for Healthcare

## FACILITIES

- » Smart Classrooms and IT Lab
- » Online & Personalised Classroom Training

## TRAINING & PLACEMENT

- » Mandatory 1 month On-the-job training/ internship
- » Placement Assistance

**Delhi Healthcare Academy:** Harijan Sevak Sangh, Gandhi Ashram, Kingway Camp, Near GTB Nagar Metro, New Delhi - 110 009

**Mohali Healthcare Academy:** D-187, Phase 8B, Industrial Area, Sahibzada Ajit Singh Nagar, Mohali - 160 071, Chandigarh

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## About Tech Mahindra Foundation

Tech Mahindra Foundation (TMF) is the corporate social responsibility arm of Tech Mahindra Limited, a Mahindra Group Company. The Foundation set up in 2006, as a Section 25 Company (referred to as a Section 8 Company in the Companies Act, 2013), has been working tirelessly in the areas of education, employability, and disability, with a keen focus on corporate volunteering.

The Foundation works with the mandate that 50% of its beneficiaries are women and 10% are Persons with Disabilities. Over the year, it has impacted 3,32,732\* direct beneficiaries across all programs. In addition, over 2.7\* million lives were impacted through our 582\* COVID Relief Projects across 17 states in India.

## Our Focus Areas

### EMPLOYABILITY

SMART (Skills-for-Market Training) is the Foundation's flagship employability program to empower youth from economically backward urban communities. It provides them with the requisite employability skills through structured training programs, ensuring that they are placed in suitable dignified jobs. The Foundation has been implementing the SMART program by establishing a network of SMART Academies and Centres - run both directly and through other partner implementing agencies.

### EDUCATION

The Foundation works in Government schools through its ARISE (All Round Improvement in School Education) program with the objective of holistic development of children in these schools. Moreover, Shikshaantar is the Foundation's training program focusing on teacher empowerment and capacity enhancement through modern-day subject matter and pedagogical practices. The Foundation has also launched Mobile Science Lab, where a bus equipped with hands-on activities of EVS (Science) visits the Government schools to facilitate the learning of students from Classes 3 to 5.

### DISABILITY

The Foundation believes that there is Ability in Disability. With the focus on creating an inclusive world and providing a life of dignity and confidence, we are working in the area of education and skill development for children and youth with disabilities, respectively. This is done through ARISE+ (All Round Improvement in School Education for Children with Disabilities) and SMART+ (Skills-for-Market Training for Persons with Disabilities). ARISE+ is a program that encourages children with disabilities to become a part of mainstream education. The SMART+ program focuses on providing employable market-related entrepreneurial skills and opportunities to youth with disabilities.

### VOLUNTEERING

Corporate Volunteering lies at the heart of Tech Mahindra Foundation's ethos. Employees volunteer and contribute to driving positive social change while simultaneously enhancing their own capacities for empathy and compassion. This is how we *#RiseforGood!*

📍 **NEW DELHI**

Harijan Sevak Sangh, Gandhi Ashram  
Kingsway Camp, New Delhi - 110 009

📍 **MOHALI**

D-187, Phase 8B, Industrial Area  
Sahibzada Ajit Singh Nagar, Mohali - 160 071

📍 **MUMBAI**

Auxilium Convent School, 6, Pali Hill  
Rajendra Chowk, Bandra (W), Mumbai - 400050

📍 **PUNE**

Eusebia Welfare Centre, Sr No 93/92/2+3  
Mundhwa Road, Mundhwa, Pune - 411036  
Maharashtra

📍 **NAVI MUMBAI**

Prem Dan Social Service Center  
Plot No. 5, Sector-5, Kharghar, Navi Mumbai  
Maharashtra - 410210

✉ [academy@techmahindrafoundation.org](mailto:academy@techmahindrafoundation.org)

🌐 [www.smart-academy.in](http://www.smart-academy.in)

📞 Connect on WhatsApp: +91 93118 33590

☎ Call our Toll Free Number: 1800 270 2022

**Tech**  
**Mahindra**  
**FOUNDATION**

📍 Harijan Sevak Sangh Campus, Gandhi Ashram  
Kingsway Camp, New Delhi - 110009

📍 Registered Office: Oberoi Gardens Estate, Chandivali  
Off Saki Vihar Road, Andheri (East), Mumbai - 400072

🌐 [www.techmahindrafoundation.org](http://www.techmahindrafoundation.org)

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